



**Meeting of the Alliance Board  
of the  
Consultative Group on International Agricultural Research**

**Summary Record  
of  
Proceedings**

**Bioversity International  
Maccarese, Italy  
12 May 2009  
5:00 – 8:00pm**

**Approved 30 October 2009**



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## **AI1. Opening Session**

### **a. Welcome and Introductions**

AB Vice Chair Andrew Bennett presided over the meeting in the absence of AB Chair Guido Gryseels. Guido had sent apologies earlier for his inability to participate in the Alliance meetings due to family issues, as announced at the previous day's joint AB-AE meeting.

Andrew Bennett warmly welcomed the Board Chairs to the meeting (the attendance list is at *Annex 1*), extending a special welcome to:

- Peter Vander Zaag, CIP Board Chair, who was attending his first AB meeting,
- Henri Carsalade, representing ICARDA Board Chair Guido Gryseels,
- Jean Kinsey, IFPRI Board Member, representing IFPRI Board Chair Ross Garnaut, and
- John Skerritt, IWMI Board Chair, also attending his first AB meeting.

### **b. Adoption of Agenda**

*Decision/ Action:* The Revised Provisional Agenda, as set out in AI1.b (see *Annex 2*), was adopted. The meeting was rescheduled for May 12, from 5:00 to 6:30pm, and continued over dinner until 8:00pm to accommodate the joint AB-AE meeting agenda.

### **c. Adoption of the Summary Record of the November 2008 Meeting**

*Decision/ Action:* The final draft Summary Record of the Maputo meeting was reviewed and adopted, with one additional correction noted. The corrected final Summary Record is at *Annex 4*.

### **d. Review of Decisions and Matters Arising**

The updated Decisions and Actions Table from the November 2008 meeting was tabled. It was noted that all action items had been completed and two items are scheduled for future action: the DG Remuneration Survey, due for the Fall 2009 meeting, and the Board Compensation Survey, due in the Spring of 2010.

## **AI2. Chair's Report**

The Chair reported that, at Guido's request, he represented the AB at the Informal Donor Consultation Workshop held in London, April 29 – 30. These dates' coinciding with the ICARDA Board Meeting prevented Guido from attending the Workshop. He noted that adequate feedback from the Workshop had been provided to the AB earlier.

Following the Chair's Report there was a lively discussion on the need to strengthen leadership of the Alliance, how to increase donor support for the Reform, and how the Boards could be suitably engaged in the next stages of Consortium development.

*Decision/ Action:* The AB would continue to be represented at relevant meetings by the Chair or an AB member who is geographically closest to the venue.

## **AI3. Report of Committees/ Working Groups**

- a. Board Orientation Program WG Lead Chair Andrew Bennett provided an oral update on the BOP. He reported that there is a continuing demand for the BOP and the next course is now scheduled for October 2009. Fiona Chandler of the Alliance Office and Patti Sands of Bioversity International will backstop the upcoming BOP. Bryan Harvey and former AB Chair Jim Godfrey join Andrew Bennett on the BOP's core faculty.

Andrew added that with the CGIAR Secretariat's downsizing due to the Reform, it could no longer backstop the BOP from 2009. He reiterated his thanks to the Secretariat for its assistance to the BOP since its inception and particularly to Jo Hernandez for her considerable help and support.

- b. GRPC Working Group Focal Point Tony Gregson elaborated on his written report. He noted the view of the GRPC was that there will be a continuing need in the new CGIAR for advice and oversight on GR/ IPR/ ITPGRFA issues and that the Alliance will need to be represented on the GRPC. Currently the AE is represented by Mahmoud Solh and the AB is represented by the Bioversity Board Chair. In the new CGIAR this may need revision.

A brief discussion on IP and how Centers might obtain adequate legal advice and guidance on genetic resources policy issues in the new CGIAR followed Tony's report. Many expressed the view that CAS-IP provided a valuable service but that Centers would require additional legal and negotiating expertise when putting in place contracts and licensing agreements with the private sector.

It was noted that Tony will complete his term on the Bioversity Board at end-2009 and, on behalf of the AB, Bryan Harvey thanked Tony Gregson for doing an excellent job of representing the AB on the GRPC.

*Decision/ Action:* The AB should consider Alliance representation on the GRPC and nominate a successor at its next meeting.

#### **AI4. DG Performance Evaluation Systems**

As requested in December 2008, a compilation of DG performance evaluation systems used in the CGIAR had been prepared. The Chair noted the compilation was prepared to inform new Board Chairs, and that there is no plan to harmonize current DG evaluation practices. He noted further that there seems to be a trend toward monetized benefits and to move away from entitlements.

#### **AI5. AB 2009 Budget**

At the request of the Chair, AB Executive Secretary Jo Hernandez briefly highlighted key points on the AB budgets (see *Annex 3* for the correct, approved 2009 budget):

- o The 2008 AB accounts closed with an actual surplus of \$7,409 which was returned to Alliance reserves, in accordance with policy;
- o The approved 2009 AB budget stands at \$133,000.

*Decision/ Action:* A discussion on Alliance finances followed the AB budget update and it was agreed that:

- i. Tony Gregson and Gordon MacNeil will have oversight of the Alliance budget, on behalf of the AB;
- ii. Andrew Bennett will speak with AE Chair Steve Hall on the Alliance budget;
- iii. Andrew Bennett will initiate a study on Alliance transition arrangements, including provision for closing-out costs once the Consortium is established.

#### **AI6. Issues Arising from Alliance Meetings**

Since issues arising from the previous day's joint AB-AE Meeting all concerned the CGIAR Reform, this agenda item was incorporated into AI7, Change Management.

**A17. Change Management**

Following up on the concept introduced at the first day's joint meeting, there was a discussion on the need to appoint a Champion or Ambassador to strengthen leadership of the Alliance over the next six months and to assist CGIAR Chair Kathy Sierra drum up donor support for the Reform. Suggestions of people who might take on this role were welcomed.

*Decision/ Action:* Terms of reference and potential candidates should be prepared for discussion with the Alliance and Kathy Sierra. A small working group made up of two Board Chairs and two DGs would be formed to take this work forward.

**A18. Other Business/ Closing Session**

There being no other business, the Chair thanked everyone for their active participation and thoughtful contributions to the meeting, wished all a safe journey home, and declared the Meeting closed.

\* \* \*

**Decision and Action Table**  
**Maccarese, Italy**  
**May 12, 2009**

<b>Agenda Item #</b>	<b>Agenda Item</b>	<b>Decision/Action</b>	<b>Status</b>
1.b.	Agenda Adoption	The Revised Provisional Agenda was adopted. The meeting was moved to May 12 to accommodate the joint AB-AE meeting agenda.	<i>For information</i>
1.c.	Maputo Meeting Summary Record	The final draft Summary Record of the December 2008 Maputo meeting was adopted, with one additional correction and is available at <a href="http://www.cgiar.org/pdf/ab_sop_nov29_2008.pdf">http://www.cgiar.org/pdf/ab_sop_nov29_2008.pdf</a> .	<i>For information</i>
1.d.	Matters Arising from the Summary Record	The AB will undertake the DG Remuneration Survey for the <b>Fall 2009</b> meeting and the Board Compensation Survey for the <b>Spring 2010</b> meeting.	<b><i>Pending</i></b>
2.	Chair's Report	The AB would continue to be represented at relevant meetings by the AB Chair or member who is geographically closest to the venue.	<b><i>In progress</i></b>
3.	Report of Committees/ Working Groups	a. <i>BOP WG</i> : Next course scheduled for October 2009 at Bioversity. b. <i>GRPC WG</i> : The AB should nominate a successor to Tony Gregson at the <b>Fall 2009</b> meeting.	<i>For information</i> <b><i>Pending</i></b>
4.	DG Performance Evaluation Systems	Centers' DG performance evaluation systems compiled for information of new Board Chairs.	<i>For information</i>
5.	AB 2009 Budget	<ul style="list-style-type: none"> <li>o Tony Gregson and Gordon MacNeil will oversee Alliance budget on AB's behalf.</li> <li style="padding-left: 20px;">NB Bioversity Finance has agreed to help with Alliance budgeting and reporting issues.</li> <li>o Andrew Bennett will speak with AE Chair Steve Hall on Alliance finances.</li> <li>o Andrew Bennett will initiate a study on Alliance transition arrangements.</li> </ul>	<b><i>Completed</i></b>  <b><i>Completed</i></b> <b><i>In progress</i></b>
6.	Change Management	Terms of reference and a list of potential candidates for the proposed role of Ambassador/Champion will be prepared for discussion with the Alliance and Kathy Sierra. A small working group made up of two Board Chairs and two DGs would be formed to take this work forward.	<b><i>In progress</i></b>

**ATTENDANCE**

<i>Africa Rice Center</i>	Getachew Engida
<i>Bioversity International</i>	Tony Gregson
<i>CIAT</i>	Gordon MacNeil
<i>CIFOR</i>	Andrew Bennett
<i>CIMMYT</i>	Julio Berdégue
<i>CIP</i>	Peter VanderZaag
<i>ICARDA</i>	Henri Carsalade, representing Guido Gryseels
<i>ICRISAT</i>	Stein Bie
<i>IFPRI</i>	Jean Kinsey, representing Ross Garnaut
<i>IITA</i>	Bryan Harvey
<i>ILRI</i>	Uwe Werblow
<i>IRRI</i>	Elizabeth Woods
<i>IWMI</i>	John Skerritt
<i>World Agroforestry Center</i>	Lynn Haight
<i>WorldFish Center</i>	Remo Gautschi
AB Executive Secretary	Jo Hernandez

**Apologies**

<i>ICARDA</i>	Guido Gryseels
<i>IFPRI</i>	Ross Garnaut



**Alliance Board Meeting**

Bioversity International

Maccarese, Italy

May 12, 2009

5:00 – 8:00pm

**REVISED PROVISIONAL AGENDA**

1. Opening Session
  - 1.a. Welcome and Introductions
  - 1.b. Adoption of Agenda
  - 1.c. Review and Approval of Maputo Meeting Summary Record
  - 1.d. Review of Decisions and Actions/ Matters Arising
2. Chair's Report
3. Report of Committees/Working Groups
  - 3.a. Board Orientation WG Bennett
  - 3.b. GRPC WG Gregson
4. DG Performance Evaluation Systems
5. Budget Update
6. Issues arising from Alliance Meetings
7. Change Management
8. Any Other Business/ Closing Session

**ALLIANCE BOARD**  
**Income and Expenditure Account**  
**2008 and 2009**  
*in US dollars*

	<b>2008</b>		<b>2009</b>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
<b>ALLIANCE BOARD ACCOUNT</b>			
<b>Sources</b>			
Carry-over from prior year(s)	0 <sup>1</sup>	0	0
Centers' contribution	95,000	95,000	133,000
Interest		883	
<b>Total</b>	<b><u>95,000</u></b>	<b><u>95,883</u></b>	<b><u>133,000</u></b>
<b>Budgeted Expenses</b>			
<b>ExCo (2 meetings/year)</b>			
<b>May</b>			
Travel	5,000		6,250 <sup>2</sup>
Honoraria @ \$350 x 3days	1,050		1,050
Per diem @ \$250 x 3 days	750		750
<b>October</b>			
Travel	5,000		6,250 <sup>2</sup>
Honoraria @ \$350 x 3days	1,050		1,050
Per diem @ \$250 x 3 days	750		750
<b>Committee/WG Participation</b>			
<b>GRPC - Feb</b>			
Travel	5,000	9,155	6,250 <sup>2</sup>
Honoraria @ \$350 x 3days	1,050	900	1,050
Per Diem @ \$250 x 3days	750	800	750
<b>GRPC - Sep</b>			
Travel	5,000	7,746	6,250 <sup>2</sup>
Honoraria @ \$350 x 3days	1,050	900	1,050
Per Diem @ \$250 x 3days	750	945	750
<b>SC Participation (2 meetings/yr)</b>			
<b>SC - May</b>			
Travel	5,000		6,250 <sup>2</sup>
Honoraria @ \$350 x 3days	1,050		1,050
Per Diem @ \$250 x 3days	750		750
<b>SC - Sep</b>			
Travel	5,000		6,250 <sup>2</sup>
Honoraria @ \$350 x 3days	1,050		1,050
Per Diem @ \$250 x 3days	750		750
<b>Underwriting BOP</b>	11,960	11,960	50,000 <sup>3</sup>

<sup>1</sup> Surplus of \$107,284 from 2007 and prior years returned to Alliance Reserve

<sup>2</sup> Increase of 25% due to increased airfares

<sup>3</sup> Increase in underwriting BOP due to increased airfares and two BOPs a year

	2008		2009
	Budget	Actual	Budget
<b>AB Committees/WGs</b>			
Board Nominees	0		0
Performance Measurement	0		0
Systems	0		0
GRPC	0		0
Board Orientation	0		0
<b>Contingency</b>	5,000		5,000
Chair travel expenses (5 meetings)		27,707	
Co-share of Alliance meeting at IRRI, Sep 2008		378	
Additional funding to BOP due to shortfall		9,600	
Other		90	
<b>Communication (Chair)</b>	5,000	600	5,000
<b>Honoraria @ \$350 x 20days (Chair)</b>	7,000	7,000	
<b>Honoraria @ \$350 x 30days (Chair)</b>	n/a		10,500 <sup>4</sup>
<b>AIARC administrative fee</b>	1,200	1,200	1,200
<b>Meeting costs (2 x per year)</b>	13,000	9,493	13,000
<b>Total</b>	<b>83,960</b>	<b>88,474</b>	<b>133,000</b>
<b>Surplus funds to return to Alliance Reserve</b>	<b>11,040</b>	<b>7,409</b>	<b>0</b>

<sup>4</sup> AB decision in 2007 to increase maximum number of honoraria days to 30

	2008		2009
	Budget	Actual	Budget
<b>BOP ACCOUNT</b> <sup>5</sup>			
<b>Sources</b>			
Carryover from 2007 and prior years		30,620 <sup>6</sup>	n/a
Fees, BOP participants	50,000	44,000	60,000 <sup>7</sup>
AB contribution	11,960	11,960	50,000
Additional funds from AB to cover budget shortfall		9,600	
<b>Total</b>	<b>61,960</b>	<b>96,180</b>	<b>110,000</b>
<b>Budgeted Expenses</b>	61,960		
2008 BOP Mexico		40,655	
2008 BOP Syria		55,525	
2009 BOP Colombia (estimate)			55,000
Second BOP in 2009 (estimate)			55,000
<b>Total</b>	<b>0</b>	<b>96,180</b>	<b>110,000</b>
<b>BOP surplus/ (deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>

<sup>5</sup> AB decision in 2006 to maintain BOP account separately

<sup>6</sup> AB decision in 2006 to retain BOP surplus in BOP account

<sup>7</sup> Assuming 30 participants for two courses @ \$2,000 each